

**OCCUPATIONAL THERAPISTS AFFILIATED CREDENTIALING BOARD  
MARCH 7, 2006  
TELECONFERENCE MEETING MINUTES**

**PRESENT:** Mylinda Barisas-Matula, OT (via telephone); David Cooper (via telephone); Brian B. Holmquist, OT; Deb McKernan-Ace, OTA; Dorothy Olson, OTA (via telephone); Corliss A. Rice (via telephone); Gail Slaughter, OT (via telephone)

**STAFF:** Tom Ryan, Bureau Director; Jacquelynn Rothstein, DRL Board Counsel; PJ Monson, Bureau Assistant

**GUESTS:** Linda M. Andersen, President, Wisconsin Occupational Therapist Association (WOTA)

**CALL TO ORDER**

Chair, Gail C. Slaughter, Vice Chair, called the meeting to order at 9:09 a.m. Quorum was confirmed.

**APPROVAL OF AGENDA**

**Additions to the Agenda**

- After Item "F" – DOE Pending Cases report

**MOTION:** Dorothy Olson moved, seconded by David Cooper, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF NOVEMBER 8, 2006**

**MOTION:** Mylinda Barisas-Matula moved, seconded by Corliss Rice, to approve the minutes as published. Motion carried unanimously.

**ELECTION OF 2006 BOARD OFFICERS AND BOARD APPOINTMENTS**

Gail Slaughter called three times for nominations for the office of Chair.

**MOTION:** Dorothy Olson moved, seconded by David Cooper, to nominate Gail Slaughter as Chair of the Board. After no other nominations were offered, motion carried unanimously.

Gail Slaughter was elected as Board Chair.

Gail Slaughter called three times for nominations for the office of Vice Chair.

**MOTION:** Dorothy Olson moved, seconded by Deborah McKernan-Ace, to nominate Brian Holmquist as Vice Chair. After no other nominations were offered, motion carried unanimously.

Brian Holmquist was elected as Vice Chair.

Gail Slaughter called three times for nominations for the office of Secretary.

**MOTION:** Gail Slaughter moved, seconded by Mylinda Barisas-Matula, to nominate David Cooper as Secretary. After no other nominations were offered, motion carried unanimously.

David Cooper was elected as Secretary.

Gail Slaughter appointed the following:

Credentialing Liaison OT – Mylinda Barisas-Matula

Credentialing Liaison OTA – Dorothy Olson

Screening Committee - Dorothy Olson as the OTA, Brian Holmquist as the OT, and David Cooper the public member

IPP Liaison – Gail Slaughter

## **ADMINISTRATIVE REPORT**

### **Annual Policy Review with Boards**

Tom Ryan reviewed the 2006 travel and meeting information for the Board members and suggested they be read and kept for future referral.

### **Board Motions - reminder**

Tom Ryan reminded the Board of the importance of clear, concise motions.

## **DRL SUMMARY REPORTS OF ADMINISTRATIVE RULES AND LEGISLATION**

Jacquelynn Rothstein explained the summary report packet to the Board.

### **LRB 1965/P5**

Eric Callisto, Division of Enforcement, joined the meeting to explain the Peer Review bill that has passed the Senate.

## **DISCUSSION OF POSSIBLE SCOPE STATEMENT**

### **Whether there should be an exception to the Continuing Education (CE) requirements**

Currently there is no exception for hardships in the CE rules. Jacquelynn Rothstein advised the Board on the steps necessary to writing this feature into the rules. The Board also discussed making a change to the CE requirement of the first renewal biennium and a need for a CE audit process. Discussion ensued around the approval of CE courses and the verification of those courses.

**MOTION:** Brian Holmquist moved, seconded by Mylinda Barisas-Matula, to issue a scope statement to amend Wis. Admin. Code § OT 3.06 to include a hardship exception and also, an exception for new graduates. Motion carried unanimously.

Gail Slaughter will work with Tom Ryan to create the scope statement.

**Invitation of Board Member to present a talk at the November Wisconsin Occupational Therapists Association (WOTA) meeting – review for possible approval**

Tom Ryan explained the reimbursement guidelines for attendance.

**MOTION:** Corliss Rice moved, seconded by Dorothy Olson, to appoint Mylinda Barisas-Matula as the Board delegate to speak at the WOTA conference on behalf of the Board. Motion carried unanimously.

**INFORMATIONAL ITEMS**

Noted.

**PRACTICE QUESTIONS**

None.

**PRESENTATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS RECEIVED IN THE BUREAU AFTER MAILING OF THE AGENDA**

None.

**CLOSED SESSION**

**MOTION:** Mylinda Barisas-Matula moved, seconded by Deborah McKernan-Ace, to convene to closed session to deliberate on cases following hearing (Wis. Stat. 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. 19.85 (1) (b), and Wis. Stat. 440.205); consider individual histories or disciplinary data (Wis. Stat. 19.85 (1) (f)) and to confer with legal counsel (Wis. Stat. 19.85 (1) (g)). Roll Call Vote: Mylinda Barisas-Matula-yes; David Cooper-yes; Brian B. Holmquist-yes; Deb McKernan-Ace-yes; Dorothy Olson-yes; Corliss A. Rice-yes; Gail Slaughter-yes. Motion carried unanimously.

The Board convened into closed session at 10:14 a.m.

**RECONVENE INTO OPEN SESSION**

**MOTION:** Deborah McKernan-Ace moved, seconded by Mylinda Barisas-Matula, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 12:16 p.m.

## **REQUEST FOR CE WAIVER**

None.

## **ORAL EXAMINATIONS OF THREE OT/OTA CANDIDATES FOR LICENSURE**

Deborah McKernan-Ace stated there were three examinations today, two passed the OTR and one failed the OTA.

## **UPDATE ON STATUS OF ORAL EXAM QUESTION REVIEWS**

Deborah McKernan-Ace informed the Board on the status of the question review. She will work with Gail Pizarro, DRL Office of Education and Examinations, on any changes.

## **EXAMINATIONS**

**MOTION:** Corliss Rice moved, seconded by Mylinda Barisas-Matula, to validate the scores of OT and OTA candidates for licensure. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** David Cooper moved, seconded by Dorothy Olson, to adjourn the meeting at 12:17 p.m. Motion carried unanimously.

**Next Meeting: JULY 25, 2006**